

Village of Hartville

Income Tax Department BUSINESS REGISTRATION FORM

To enable the Village of Hartville Income Tax Department to establish accurate records, please answer all questions and return by mail, fax or email.

ACCT # _____

Business Name: _____

Business Address: _____

Date Business Started in Hartville: _____ Phone #: _____

Tax ID/S.S. #: _____ Contact Name _____

Accounting period: ___ Calendar Year Contact Phone _____

___ Fiscal Year Ending _____ Contact Email _____

Please check one: ___ annual year-end filing forms are not necessary
___ send pre-printed annual year-end filing forms to:

EMPLOYEE WITHHOLDING (if applicable)

Employee Withholding is submitted: Monthly ___ Quarterly ___ Number of Employees: ___

Please check one: ___ pre-printed withholding forms are not necessary, use in-house software system
___ use third party Payroll Company - Name: _____
___ send pre-printed withholding forms to: _____

___ Check here: If this is withholding for a Hartville resident working from home. FT ___ Hybrid ___
If Hybrid, how many days in Hartville per week _____

Employee Name: _____ Contact phone or email _____

Address: _____

The Village of Hartville imposes an income tax at the rate of one percent (1%) on all earned income, including net profits attributable to Hartville. All employers, contractors, sub-contractors, or others who have one or more employees are required to withhold 1% of all employees' gross wages and submit this amount to the Village of Hartville.

The information hereby submitted is true and correct

Signed _____ Date _____